

Refreshing our commitment

Ministry Grouping	FINANCE, ASSET AND RISK MANAGEMENT
Requirements of ministry	Safeguarding Representative (one needed for each mass)
What does it involve?	To support and advise parish group leaders in making sure DBS checks are carried out as required. To keep up-to-date and be able to advise on statutory requirements and best practice affecting the Parish. To carry out occasional risk assessments for parish events including if being held offsite. To implement legislation and best practice in liaison with the Safeguarding Officer for the whole parish. <u>Up-dating training will be provided and attendance is a requirement.</u>
Gifts required:	<ul style="list-style-type: none">▪ Utmost discretion and ability to listen▪ Logical and well-organised (especially maintaining records against statutory requirements)▪ Willing to report and address non-compliance▪ IT literate (basic level Word and e-mail sufficient)
Time required (average weekly/monthly)	2 hours a month
Likely peaks in time commitment:	If any new issues arise or in response to new legislation/diocesan requirements
How long would I need to commit for?	Ideally, 3 years with an opportunity to review the role after 6 months
Location:	Parish office as agreed with Parish Safeguarding Officer.
Responsible to:	Parish Safeguarding Officer
Other key relationships:	Parish group leaders, Finance Committee Chairman, Parish Priest.
Support available	Diocese

Safeguarding Representative

Yes this is for me

I would like to be a Rep for the mass at All Saints 5.30 All Saints 11.00 St Ambrose 9.00

I'd like to know more

Signed

Name

Contact details

Please return to the parish office or in the Refreshing our commitment box in the narthex.